

**CERTIFICATE FOR ORDER**

THE STATE OF TEXAS  
COUNTY OF REEVES  
REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 1

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The undersigned officer of the Board of Commissioners of Reeves County Emergency Services District No. 1 hereby certifies as follows:

1. The Board of Commissioners of Reeves County Emergency Services District No. 1 convened in a special meeting at 5:30 p.m. on the 28<sup>th</sup> day of September, 2022, at the District's Administrative Office, 2269 Ocotillo Drive, Pecos, Texas 79772, and the roll was called of the duly constituted officers and members of the Board, to wit:

Freddy Contreras	President
Yvette Riker	Vice President
Robin Land	Treasurer
Saul "Chip" Flores	Secretary
Everette Jackson	Asst. Secretary/Asst. Treasurer

and all of said persons were present, except Commissioner Riker, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

**ORDER ADOPTING BUDGET  
FOR FISCAL YEAR ENDING DECEMBER 31, 2023**

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 4                      NOES: 0

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the District's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED the 28<sup>th</sup> day of September, 2022

*Freddy Contreras*  
President, Board of Commissioners

*[Signature]*  
Secretary, Board of Commissioners



**ORDER ADOPTING BUDGET  
FOR FISCAL YEAR ENDING DECEMBER 31, 2023**

STATE OF TEXAS §  
COUNTY OF REEVES §  
REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 1 §

WHEREAS, REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 1 (the "District") is a political subdivision of the State of Texas, organized as provided by Article III, Section 48-e, of the Texas Constitution and by Chapter 775, Texas Health and Safety Code (the "Code"), and operating pursuant to Chapter 775 of the Code; and

WHEREAS, pursuant to Chapter 775 of the Code, the District is required to adopt an annual budget for each fiscal year; and

WHEREAS, the Board of Commissioners of the District has previously determined that the District's fiscal year will be January 1 through December 31 of each year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 1:

1. That the recitals contained herein above are found to be true and correct.
2. That the District hereby adopts the budget set forth on the attached Exhibit "A" as its budget for the fiscal year ending December 31, 2023.
3. That this Order shall be effective immediately upon its adoption.

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# EXHIBIT A



# Reeves County Emergency Services District No 1

## FY 2023 M&O Budget

		Total		
	FY 2023 Actual	Budget	over under Budget	% of Budget
<b>Income</b>				
3001 Property Tax Levy (Current)		\$ 24,396,184.00	\$ (24,396,184.00)	0.00%
3002 Property Tax Levy (Delinquent)		\$ 15,091,527.49	\$ (15,091,527.49)	0.00%
3003 Property Tax Penalty & Interest		\$ 60,000.00	\$ (60,000.00)	0.00%
3004 Property Tax Collection Interest and Sinking (I&S)		\$ 500.00	\$ (500.00)	0.00%
3005 Property Tax Collection Late Fees		\$ 500.00	\$ (500.00)	0.00%
3006 Property Tax Delinquent/Attorneys Fees Collected		\$ 40,000.00	\$ (40,000.00)	0.00%
3010 Interest Earned		\$ 70,000.00	\$ (70,000.00)	0.00%
3012 Miscellaneous Income		\$ 50,000.00	\$ (50,000.00)	0.00%
3040 Fees and Permits			\$ -	
<b>Total Income</b>	<b>\$ 0.00</b>	<b>\$ 39,708,711.49</b>	<b>\$ (39,708,711.49)</b>	<b>0.00%</b>
<b>Gross Profit</b>	<b>\$ 0.00</b>	<b>\$ 39,708,711.49</b>	<b>\$ (39,708,711.49)</b>	<b>0.00%</b>
<b>Expenses</b>				
Operating Expense			\$ -	
5100 Advertising		\$ 15,000.00	\$ (15,000.00)	0.00%
5101 Public Outreach, Printing & Publishing		\$ 15,000.00	\$ (15,000.00)	0.00%
5103 Administrative Fees, Licenses, Membership & Dues		\$ 24,000.00	\$ (24,000.00)	0.00%
5104 Catering		\$ 10,000.00	\$ (10,000.00)	0.00%
5107 Magazine and Newspaper Subscriptions		\$ 1,000.00	\$ (1,000.00)	0.00%
5112 Postage & freight		\$ 15,000.00	\$ (15,000.00)	0.00%
5113 Rents & Leases		\$ 120,000.00	\$ (120,000.00)	0.00%
5203 Employee Recognition Supplies and Awards		\$ 5,000.00	\$ (5,000.00)	0.00%
5515 Medical treatment- Drug Screening		\$ 9,000.00	\$ (9,000.00)	0.00%
5608 Property Tax Delinquent/Attorneys Fees		\$ 35,000.00	\$ (35,000.00)	0.00%
5609 Reeves County Appraisal District		\$ 85,000.00	\$ (85,000.00)	0.00%
5610 Reeves County Tax Assessor - Collector		\$ 20,000.00	\$ (20,000.00)	0.00%
5612 Property Tax Late/Rendition Fees		\$ 300.00	\$ (300.00)	0.00%
6501 Equipment rental		\$ 10,000.00	\$ (10,000.00)	0.00%
6506 Laundry		\$ 3,000.00	\$ (3,000.00)	0.00%
6604 Fuel		\$ 200,000.00	\$ (200,000.00)	0.00%
6904 PPE - Personal Protective Equipment/Gear		\$ 250,000.00	\$ (250,000.00)	0.00%
6905 Uniforms		\$ 100,000.00	\$ (100,000.00)	0.00%
9998 Reconciliation Discrepancies				
5800 TESRS		\$ 4,000.00	\$ (4,000.00)	0.00%
5514 Volunteer Stipends		\$ 165,525.00	\$ (165,525.00)	0.00%
<b>Total Above Expenses</b>	<b>0.00</b>	<b>1,086,825.00</b>	<b>\$ (1,086,825.00)</b>	<b>0.00%</b>
IT			\$ -	
6700 Software and IT Licenses				
6701 IT Software		\$ 250,000.00	\$ (250,000.00)	0.00%

# Reeves County Emergency Services District No 1

## FY 2023 M&O Budget

		Total		
	FY 2023 Actual	Budget	over under Budget	% of Budget
6702 IT Hardware		\$ 20,000.00	\$ (20,000.00)	0.00%
<b>IT Total</b>	<b>\$ 0.00</b>	<b>\$ 270,000.00</b>	<b>\$ (270,000.00)</b>	<b>0.00%</b>
<b>Professional services</b>				
5300 Recruitment and HR Services		\$ 12,000.00	\$ (12,000.00)	0.00%
5601 Audit Fees		\$ 19,200.00	\$ (19,200.00)	0.00%
5602 Bookkeeping			\$ -	
5603 Contracted Services		\$ 45,000.00	\$ (45,000.00)	0.00%
5605 Legal Services		\$ 125,000.00	\$ (125,000.00)	0.00%
5606 Liability Insurance		\$ 90,000.00	\$ (90,000.00)	0.00%
<b>Total Professional services</b>	<b>\$ 0.00</b>	<b>\$ 291,200.00</b>	<b>\$ (291,200.00)</b>	<b>0.00%</b>
<b>Repairs &amp; Maintenance</b>				
6502 Equipment Repairs and Maintenance		\$ 50,000.00	\$ (50,000.00)	0.00%
6503 Facilities Maintenance Equip/Tools under \$50,000		\$ 5,000.00	\$ (5,000.00)	0.00%
6504 Facilities (Station) Repairs and Maintenance		\$ 10,000.00	\$ (10,000.00)	0.00%
6600 Fleet Maintenance Equip/Tools Under \$50,000		\$ 45,000.00	\$ (45,000.00)	0.00%
6601 Fleet Preventive Repairs and Maintenance		\$ 200,000.00	\$ (200,000.00)	0.00%
6603 Fleet Accessories - Under \$50,000		\$ 40,000.00	\$ (40,000.00)	0.00%
6903 Operating Equipment/Tools Under \$50,000		\$ 225,000.00	\$ (225,000.00)	0.00%
<b>Total Repairs &amp; Maintenance</b>	<b>\$ 0.00</b>	<b>\$ 575,000.00</b>	<b>\$ (575,000.00)</b>	<b>0.00%</b>
<b>Supplies</b>			\$ -	
5110 Office Supplies		\$ 20,000.00	\$ (20,000.00)	0.00%
6505 Cleaning Supplies		\$ 40,000.00	\$ (40,000.00)	0.00%
6901 Foam & Hazmat Materials		\$ 100,000.00	\$ (100,000.00)	0.00%
6902 Medical supplies		\$ 10,000.00	\$ (10,000.00)	0.00%
<b>Total Supplies</b>	<b>\$ 0.00</b>	<b>\$ 170,000.00</b>	<b>\$ (170,000.00)</b>	<b>0.00%</b>
<b>Training and Travel</b>				
6800 Commissioners Training, Travel, Per Diem		\$ 25,000.00	\$ (25,000.00)	0.00%
6803 Publications, Training/Reference Materials and Supplies		\$ 21,500.00	\$ (21,500.00)	0.00%
6805 Personnel Training, Travel, Mileage Reimbursement		\$ 100,000.00	\$ (100,000.00)	0.00%
6806 Training Materials and Supplies		\$ -	\$ -	
<b>Total Training and Travel</b>	<b>\$ 0.00</b>	<b>\$ 146,500.00</b>	<b>\$ (146,500.00)</b>	<b>0.00%</b>
<b>Utilities</b>				
5700 Communications (Internet and Mobile Phones) Internet and cell phones, landline		\$ 45,000.00	\$ (45,000.00)	0.00%
5701 Electric		\$ 25,000.00	\$ (25,000.00)	0.00%
5702 Natural Gas		\$ 50,000.00	\$ (50,000.00)	0.00%
5703 POA Fees First Keystone		\$ 3,100.00	\$ (3,100.00)	0.00%
5704 Water, Sewer, & Garbage		\$ 8,000.00	\$ (8,000.00)	0.00%
<b>Total Utilities</b>	<b>\$ 0.00</b>	<b>\$ 131,100.00</b>	<b>\$ (131,100.00)</b>	<b>0.00%</b>

# Reeves County Emergency Services District No 1

## FY 2023 M&O Budget

	Total			
	FY 2023 Actual	Budget	over under Budget	% of Budget
<b>Total Operating Expense</b>	<b>\$ 0.00</b>	<b>\$ 2,670,625.00</b>	<b>\$ (2,670,625.00)</b>	<b>0.00%</b>
<b>Payroll</b>				
<b>5301 Screening and Selection Services</b>		\$ 14,000.00	\$ (14,000.00)	0.00%
<b>5500 Employee Deductions - Child Support/Garnishments</b>			\$ -	
<b>5506 Payroll Expenses</b>		\$ -	\$ -	
<b>5508 Payroll Service Fees</b>		\$ 7,052.50	\$ (7,052.50)	0.00%
<b>Total for above Payroll Expenses</b>	<b>0.00</b>	<b>\$ 21,052.50</b>	<b>\$ (21,052.50)</b>	<b>0.00%</b>
<b>Payroll Taxes</b>				
<b>5501 FIT</b>				
<b>5502 FUTA</b>				
<b>5504 Social Security</b>		\$ 513,692.15	\$ (513,692.15)	0.00%
<b>5505 Medicare</b>		\$ 120,159.84	\$ (120,159.84)	0.00%
<b>5513 SUI</b>		\$ 530,784.00	\$ (530,784.00)	0.00%
<b>Total Payroll Taxes</b>	<b>\$ 0.00</b>	<b>\$ 1,164,635.98</b>	<b>\$ (1,164,635.98)</b>	<b>0.00%</b>
<b>Employee Benefits</b>				
<b>5200 BCBS of TX Group Health Insurance</b>		\$ 1,183,000.00	\$ (1,183,000.00)	0.00%
<b>5201 Employee Assistance Program</b>		\$ 2,500.00	\$ (2,500.00)	0.00%
<b>5202 AFLAC</b>			\$ -	
<b>5205 Guardian Insurance</b>		\$ 163,800.00	\$ (163,800.00)	0.00%
<b>5206 TCDRS 7% Employee Match</b>			\$ -	
<b>5207 TCDRS Employer Match</b>		\$ 672,753.57	\$ (672,753.57)	0.00%
<b>5208 TCDRS Group Life Premium</b>		\$ 5,750.03	\$ (5,750.03)	0.00%
<b>5209 Workers Compensation</b>		\$ -	\$ -	
<b>5510 Relocation Expenses Employer Paid</b>		\$ -	\$ -	
<b>Total Employee Benefits</b>	<b>\$ 0.00</b>	<b>\$ 2,027,803.60</b>	<b>\$ (2,027,803.60)</b>	<b>0.00%</b>
<b>Salaries and Wages</b>			\$ -	
<b>5511 Salaries and Wages</b>		\$ 5,219,863.58	\$ (5,219,863.58)	0.00%
<b>5512 Overtime Scheduled</b>		\$ 330,696.43	\$ (330,696.43)	0.00%
<b>5516 Unscheduled Overtime</b>		\$ 519,159.07		
<b>Total Salaries and Wages</b>	<b>\$ 0.00</b>	<b>\$ 6,069,719.08</b>	<b>\$ (6,069,719.08)</b>	<b>0.00%</b>
<b>Total Payroll</b>	<b>\$ 0.00</b>	<b>\$ 9,283,211.16</b>	<b>\$ (9,283,211.16)</b>	<b>0.00%</b>
<b>Total Expenses</b>	<b>\$ 0.00</b>	<b>\$ 11,953,836.16</b>	<b>\$ (11,953,836.16)</b>	<b>0.00%</b>
<b>Net Operating Income</b>	<b>\$ 0.00</b>	<b>\$ 27,754,875.33</b>	<b>\$ (27,754,875.33)</b>	<b>0.00%</b>
<b>Net Income</b>	<b>\$ 0.00</b>	<b>\$ 27,754,875.33</b>	<b>\$ (27,754,875.33)</b>	<b>0.00%</b>