

## CERTIFICATE FOR ORDER

THE STATE OF TEXAS  
COUNTY OF REEVES  
REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 2

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The undersigned officer of the Board of Commissioners of Reeves County Emergency Services District No. 2 hereby certifies as follows:

1. The Board of Commissioners of Reeves County Emergency Services District No. 2 convened in a regular meeting at 5:30 p.m. on the 19<sup>th</sup> day of September, 2023, at the District's Administrative Office, 2269 Ocotillo Drive, Pecos, Texas 79772, and the roll was called of the duly constituted officers and members of the Board, to wit:

Jerry Bullard	President
John R. Salcido	Vice President
Cynthia Marmolejo	Secretary
Maribel Alvarez	Treasurer
Judy Foster	Assistant Treasurer/Assistant Secretary

and all of said persons were present, except Commissioner(s) M. Alvarez, C. Marmolejo thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

### ORDER ADOPTING BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2024

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 3 NOES: 0

2. A true, full and correct copy of the Order adopted at the meeting described in the above paragraph is attached to this certificate; the Order has been duly recorded in the District's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Order would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED the 19<sup>th</sup> day of September, 2023.

  
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President, Board of Commissioners

  
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Secretary, Board of Commissioners



**ORDER ADOPTING BUDGET  
FOR FISCAL YEAR ENDING DECEMBER 31, 2024**

STATE OF TEXAS	§
COUNTY OF REEVES	§
REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 2	§

WHEREAS, REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 2 (the "District") is a political subdivision of the State of Texas, organized as provided by Article III, Section 48-e, of the Texas Constitution and by Chapter 775, Texas Health and Safety Code (the "Code"), and operating pursuant to Chapter 775 of the Code; and

WHEREAS, pursuant to Chapter 775 of the Code, the District is required to adopt an annual budget for each fiscal year, which may be amended from time to time; and

WHEREAS, the Board of Commissioners of the District has previously determined that the District's fiscal year will be January 1 through December 31 of each year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF COMMISSIONERS OF REEVES COUNTY EMERGENCY SERVICES DISTRICT NO. 2:

1. That the recitals contained herein above are found to be true and correct.
2. That the District hereby adopts the budget set forth on the attached Exhibit "A" as its budget for fiscal year ending December 31, 2024.
3. That this Order shall be effective immediately upon its adoption.

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## **EXHIBIT A**

2024 Budget Amendments Worksheet 09/17/2024



Account Summary

For Fiscal: 2024 Period Ending: 08.31.2024

Reeves County ESD 2  
Fund: 02 - ESD 2 GENERAL FUND

Revenue		2024 YTD Activity	2024 Total Budget	2024 Amendments	2024 Amended Budget	Notes
<a href="#">02-00-00-3001</a>	Property Tax Levy (Current)	\$ 24,788,917.31	\$ 25,643,560.54	\$ 356,070.30	\$ 25,999,630.84	Increase to actual projected
<a href="#">02-00-00-3002</a>	Property Tax Levy (Delinquent)	\$ 1,282,163.76	\$ 178,000.00	\$ 1,172,000.00	\$ 1,350,000.00	Increase to Projected
<a href="#">02-00-00-3003</a>	Property Tax Penalty & Interest	\$ 91,454.10	\$ 60,000.00	\$ 32,000.00	\$ 92,000.00	increase to actual
<a href="#">02-00-00-3004</a>	Property Tax Interest and Sinking (I&S)	\$ 2,006,195.08	\$ 2,036,974.00		\$ 2,036,974.00	
<a href="#">02-00-00-3005</a>	Property Tax Collection Late Fees	\$ 3,074.08	\$ 500.00	\$ 3,074.00	\$ 3,574.00	Increase to actual
<a href="#">02-00-00-3006</a>	Property Tax Delinquent/Attorneys Fees Collected	\$ -	\$ 40,000.00	\$ (40,000.00)	\$ -	Decrease to actual
<a href="#">02-00-00-3007</a>	Property Tax VIT Overage Payment	\$ 4,184.27	\$ -	\$ 4,184.00	\$ 4,184.00	Increase to actual
<a href="#">02-00-00-3008</a>	Property Tax Levy - Ag	\$ 9.17	\$ -	\$ -	\$ -	
<a href="#">02-00-00-3009</a>	PILOT - Payment in Lieu of Taxes	\$ 1,412.37	\$ -	\$ 1,412.00	\$ 1,412.00	Increase to actual
<a href="#">02-00-00-3010</a>	Interest Earned	\$ 2,044,376.26	\$ 2,200,000.00	\$ 600,000.00	\$ 2,800,000.00	Increase to Projected
<a href="#">02-00-00-3011</a>	Ambulance Revenues	\$ 522,552.35	\$ 500,000.00	\$ 200,000.00	\$ 700,000.00	Increase to Projected
<a href="#">02-00-00-3012</a>	Miscellaneous Income	\$ 48,264.15	\$ 5,000.00	\$ 43,264.15	\$ 48,264.15	Increase to Actual
<a href="#">02-00-00-3014</a>	Donations Received				\$ -	
<a href="#">02-00-00-3016</a>	Texas Mutual Dividend Revenue	\$ 16,222.60	\$ 13,000.00	\$ 3,222.60	\$ 16,222.60	Increase to Actual
<a href="#">02-00-00-3017</a>	Contracted Services Revenue EMS	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	Increase to Actual
<a href="#">02-00-00-3018</a>	Insurance Claims Proceeds	\$ 19,019.40	\$ -	\$ 19,019.00	\$ 19,019.00	Increase to Actual
<a href="#">02-00-00-3019</a>	Gain on Sale of Asset		\$ -		\$ -	
<a href="#">02-00-00-6010</a>	Transfers-In	\$ 671,645.13	\$ -		\$ -	
<a href="#">02-11-00-3020</a>	Rental Income - Employee Housing	\$ -	\$ -	\$ 4,200.00	\$ 4,200.00	Increase to Projected
Revenue Total:		\$ 31,524,490.03	\$ 30,677,034.54	\$ 2,423,446.05	\$ 33,100,480.59	

Expense		2024 YTD Activity	2024 Total Budget	2024 Amendments	2024 Amended Budget	
<a href="#">02-00-00-6050</a>	Transfers-Out	\$ 6,600,000.00	\$ -		\$ -	
<a href="#">02-00-00-6055</a>	Transfer Out - Debt Service Payments	\$ 2,152,867.90	\$ -	\$ 2,152,536.26	\$ 2,152,536.26	Increase to Actual (2020 loan and 2023 Loan)
<a href="#">02-00-00-6100</a>	Depreciation Expense				\$ -	
<a href="#">02-00-00-6101</a>	Amortization Expense				\$ -	
<a href="#">02-00-00-7000</a>	FFE Under \$50,000 below capitalization threshold	\$ 14,073.67		\$ 65,000.00	\$ 65,000.00	Increase for Capex below 50K Threshold
<a href="#">02-00-00-9998</a>	Reconciliation Discrepancies				\$ -	
<a href="#">02-00-31-6905</a>	Uniforms - Admin/Commissioners				\$ -	
<a href="#">02-00-32-6805</a>	Staff/Personnel Training and Travel - ADMIN		\$ -		\$ -	
<a href="#">02-01-11-5200</a>	BCBS of TX Group Health Insurance	\$ 357,330.59	\$ 935,550.00	\$ (372,000.00)	\$ 563,550.00	Decrease due station delays
<a href="#">02-01-11-5201</a>	Employee Assistance Program	\$ 1,337.50	\$ 3,000.00		\$ 3,000.00	
<a href="#">02-01-11-5202</a>	Employee Benefits:AFLAC				\$ -	
<a href="#">02-01-11-5203</a>	Employee Recognition/Retention Supplies & Award	\$ 3,231.22	\$ 5,000.00		\$ 5,000.00	
<a href="#">02-01-11-5204</a>	Employee Relations and Outreach - Peer Support	\$ 224.02	\$ 2,000.00		\$ 2,000.00	
<a href="#">02-01-11-5205</a>	Guardian Insurance	\$ 28,551.48	\$ 71,550.00	\$ (19,000.00)	\$ 52,550.00	Decrease due station delays
<a href="#">02-01-11-5206</a>	TCDRS 7% Employee Match				\$ -	
<a href="#">02-01-11-5207</a>	TCDRS Employer Match	\$ 307,672.73	\$ 604,475.09	\$ (135,000.00)	\$ 469,475.09	Decrease due station delays
<a href="#">02-01-11-5208</a>	TCDRS Group Life Premium	\$ 1,605.80	\$ 7,219.57	\$ (4,700.00)	\$ 2,519.57	Decrease due station delays
<a href="#">02-01-11-5220</a>	HSA Employee Contributions				\$ -	
<a href="#">02-01-11-5300</a>	HR/Payroll Fees	\$ 25,307.09	\$ 75,000.00		\$ 75,000.00	
<a href="#">02-01-11-5302</a>	Employee Incentive Pay	\$ -	\$ 336,000.00		\$ 336,000.00	
<a href="#">02-01-11-5500</a>	Employee Deductions - Child Support / Garnishments				\$ -	
<a href="#">02-01-11-5501</a>	FIT				\$ -	
<a href="#">02-01-11-5502</a>	FUTA				\$ -	
<a href="#">02-01-11-5503</a>	Health Insurance Stipend	\$ 2,000.00	\$ 5,000.00		\$ 5,000.00	
<a href="#">02-01-11-5504</a>	Social Security	\$ 212,868.04	\$ 406,921.34	\$ (73,000.00)	\$ 333,921.34	Decrease due station delays
<a href="#">02-01-11-5505</a>	Medicare	\$ 49,785.19	\$ 95,167.09	\$ (17,000.00)	\$ 78,167.09	Decrease due station delays
<a href="#">02-01-11-5510</a>	Relocation Expenses Employer Paid				\$ -	
<a href="#">02-01-11-5511</a>	Salaries and wages	\$ 2,452,238.46	\$ 4,366,724.82		\$ 4,366,724.82	
<a href="#">02-01-11-5512</a>	Overtime	\$ 1,083,648.70	\$ 2,196,522.62	\$ (454,000.00)	\$ 1,742,522.62	Decrease due station delays
<a href="#">02-01-11-5513</a>	SUI	\$ -	\$ 15,000.00	\$ (10,000.00)	\$ 5,000.00	Decrease due station delays
<a href="#">02-01-11-5514</a>	Volunteer Stipends	\$ 4,800.00	\$ 90,000.00	\$ (45,000.00)	\$ 45,000.00	Decrease due station delays

<a href="#">02-01-11-5515</a>	Medical treatment - Drug Testing	\$ 703.50	\$ 10,000.00		\$ 10,000.00	
<a href="#">02-01-11-5800</a>	TESRS (Volunteer Retirement Program)				\$ -	
<a href="#">02-01-12-5100</a>	Advertising	\$ 2,918.09	\$ 10,000.00		\$ 10,000.00	
<a href="#">02-01-12-5101</a>	Public Outreach, Printing & Publishing	\$ 8,181.99	\$ 30,000.00		\$ 30,000.00	
<a href="#">02-01-12-5103</a>	Administrative Fees and Licenses	\$ 2,561.42	\$ 15,000.00		\$ 15,000.00	
<a href="#">02-01-12-5104</a>	Catering	\$ 5,591.96	\$ 15,000.00		\$ 15,000.00	
<a href="#">02-01-12-5105</a>	Interest expense				\$ -	
<a href="#">02-01-12-5106</a>	Late Fees				\$ -	
<a href="#">02-01-12-5107</a>	Magazine and Newspaper Subscriptions	\$ 39.00	\$ 1,000.00		\$ 1,000.00	
<a href="#">02-01-12-5108</a>	Memberships & dues	\$ 2,011.50	\$ 5,200.00		\$ 5,200.00	
<a href="#">02-01-12-5109</a>	Miscellaneous Expense				\$ -	
<a href="#">02-01-12-5110</a>	Office Supplies	\$ 8,313.89	\$ 20,000.00		\$ 20,000.00	
<a href="#">02-01-12-5112</a>	Postage & freight	\$ 4,213.55	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	FedEx and shipping Costs going up. Not as much free shipping
<a href="#">02-01-12-5113</a>	Rents & Leases	\$ 184,781.25	\$ 225,000.00	\$ 130,670.00	\$ 355,670.00	Additional Monthly Rents due to Station Delays
<a href="#">02-01-12-5209</a>	Workers Compensation	\$ 41,392.41	\$ 100,000.00	\$ (20,000.00)	\$ 80,000.00	Credit received from Prior year Premium adjustment
<a href="#">02-01-12-5700</a>	Communications (Internet and Mobile Phones)	\$ 23,332.58	\$ 32,000.00		\$ 32,000.00	
<a href="#">02-01-12-5701</a>	Electric - (Station 1 only in 2025)	\$ 11,796.66	\$ 85,000.00	\$ (25,000.00)	\$ 60,000.00	Decrease due station delays
<a href="#">02-01-12-5702</a>	Propane	\$ 2,915.76	\$ 28,000.00	\$ (10,000.00)	\$ 18,000.00	Decrease due station delays
<a href="#">02-01-12-5703</a>	POA Fees First Keystone	\$ 2,985.49	\$ 3,100.00	\$ (115.00)	\$ 2,985.00	Decrease to Actual
<a href="#">02-01-12-5704</a>	Water, Sewer, and Garbage (Station 1 Only in 2025)	\$ 13,832.19	\$ 75,000.00	\$ (25,000.00)	\$ 50,000.00	Decrease due station delays
<a href="#">02-01-13-5601</a>	Audit Fees	\$ 30,000.00	\$ 23,000.00	\$ 7,000.00	\$ 30,000.00	Increase for CAPEX, volume of activity, and travel fees
<a href="#">02-01-13-5602</a>	Bookkeeping				\$ -	
<a href="#">02-01-13-5603</a>	Contracted Services	\$ 109,497.53	\$ 260,000.00		\$ 260,000.00	
<a href="#">02-01-13-5604</a>	Interlocal Agreement Ambulance/Emergency Services				\$ -	
<a href="#">02-01-13-5605</a>	Legal services	\$ 84,670.72	\$ 100,000.00		\$ 100,000.00	
<a href="#">02-01-13-5606</a>	Liability Insurance	\$ 106,956.04	\$ 70,000.00	\$ 80,000.00	\$ 150,000.00	Additions to policy, Ambus, additional ambulances/ emergency response vehicles, joint vehicles, and added facilities
<a href="#">02-01-13-5608</a>	Property Tax Delinquent Attorney's Fees	\$ -	\$ 40,000.00	\$ (40,000.00)	\$ -	no fees passed on through RCAD
<a href="#">02-01-13-5609</a>	Reeves County Appraisal District	\$ 45,965.46	\$ 89,000.00		\$ 89,000.00	
<a href="#">02-01-13-5610</a>	Tax Assessor - Collector	\$ 21,114.72	\$ 41,000.00		\$ 41,000.00	
<a href="#">02-01-13-5612</a>	Property Tax Late/Rendition Fees	\$ 153.84	\$ 300.00		\$ 300.00	
<a href="#">02-01-13-5613</a>	Commissioner Fees of Office	\$ 7,956.00	\$ 36,000.00		\$ 36,000.00	
<a href="#">02-01-23-6903</a>	Operating Equipment/Tools under \$50,000	\$ 50,420.44	\$ 400,000.00		\$ 400,000.00	
<a href="#">02-01-31-6501</a>	Equipment rental	\$ 29,859.86	\$ 40,000.00	\$ 8,200.00	\$ 48,200.00	Increase for Conex Box Rentals/Furniture storage
<a href="#">02-01-31-6502</a>	Equipment Maintenance and Testing	\$ 49,402.77	\$ 15,000.00	\$ 110,000.00	\$ 125,000.00	Maintenance agreements for AEDs, stretchers, medical equipment maintenance



<a href="#">02-01-31-6503</a>	Facilities Equip/Tools under \$50,000	\$ 2,583.25	\$ 5,000.00		\$ 5,000.00	
<a href="#">02-01-31-6504</a>	Facilities Repairs and Maintenance	\$ 7,854.59	\$ 10,000.00		\$ 10,000.00	
<a href="#">02-01-31-6505</a>	Facilities Supplies	\$ 17,860.88	\$ 40,000.00		\$ 40,000.00	
<a href="#">02-01-31-6506</a>	Laundry	\$ 10.13	\$ 1,500.00		\$ 1,500.00	
<a href="#">02-01-31-6600</a>	Fleet Tools under \$50,000	\$ 14,576.88	\$ 20,000.00		\$ 20,000.00	
<a href="#">02-01-31-6601</a>	Fleet Repairs, Maintenance & Preventive	\$ 22,917.62	\$ 150,000.00		\$ 150,000.00	
<a href="#">02-01-31-6603</a>	Fleet Accessories - Under \$50,000	\$ 3,292.86	\$ 50,000.00		\$ 50,000.00	
<a href="#">02-01-31-6604</a>	Fuel	\$ 52,899.63	\$ 200,000.00		\$ 200,000.00	
<a href="#">02-01-31-6901</a>	HAZMAT Materials and Equipment	\$ 1,942.29	\$ 8,000.00		\$ 8,000.00	
<a href="#">02-01-31-6902</a>	Medical supplies	\$ 135,901.65	\$ 200,000.00		\$ 200,000.00	
<a href="#">02-01-31-6904</a>	PPE - Personal Protective Equipment/Gear	\$ 7,148.65	\$ 150,000.00		\$ 150,000.00	
<a href="#">02-01-31-6905</a>	Uniforms	\$ 28,348.60	\$ 125,000.00		\$ 125,000.00	
<a href="#">02-01-32-6800</a>	Commissioners Training/Travel	\$ 3,888.56	\$ 25,000.00		\$ 25,000.00	
<a href="#">02-01-32-6803</a>	Training Supplies/Publications	\$ 122,263.79	\$ 225,000.00		\$ 225,000.00	
<a href="#">02-01-32-6805</a>	Staff/Personnel Training and Travel	\$ 91,094.73	\$ 150,000.00		\$ 150,000.00	
<a href="#">02-01-33-6701</a>	Software IT	\$ 85,722.65	\$ 190,000.00		\$ 190,000.00	
<a href="#">02-01-33-6702</a>	Hardware IT	\$ 11,800.90	\$ 20,000.00		\$ 20,000.00	
<a href="#">02-11-12-5701</a>	Electric - Plum St Properties (rentals)	\$ 757.61	\$ -	\$ 2,000.00	\$ 2,000.00	Electric Plum Street Properties
<a href="#">02-11-12-5704</a>	Water, Sewer, and Garbage Plum St Properties	\$ 73.80	\$ -	\$ 1,000.00	\$ 1,000.00	Water, Sewer, and Garbage Plum St Properties
<a href="#">02-11-13-5603</a>	Contracted Services - Plum St. Properties		\$ -	\$ 8,000.00	\$ 8,000.00	Contracted Services Plum St Properties (Rentals)
<a href="#">02-11-13-5606</a>	Liability Insurance - Plum St Properties	\$ 553.00	\$ -	\$ 553.00	\$ 553.00	Liability Insurance Plum St Properties (Rentals)
<a href="#">02-11-31-6504</a>	Facilities Repairs and Maintenance	\$ 247.50	\$ -	\$ 1,000.00	\$ 1,000.00	Facilities Repairs and Maintenance Plum St Prop
<a href="#">02-11-31-6505</a>	Facilities Supplies Plum St Properties		\$ -	\$ 2,000.00	\$ 2,000.00	Facilities Supplies Plum St Properties (Rentals)
Expense Total:		\$ 8,160,850.58	\$ 12,558,230.53	\$ 1,323,144.26	\$ 13,881,374.79	

		2024 YTD Activity	2024 Total Budget	2024 Amendments	2024 Amended Budget	
	Revenue	\$ 31,524,490.03	\$ 30,677,034.54	\$ 2,423,446.05	\$ 33,100,480.59	
	Expense	\$ 8,160,850.58	\$ 12,558,230.53	\$ 1,323,144.26	\$ 13,881,374.79	
Report Surplus (Deficit):		\$ 23,363,639.45	\$ 18,118,804.01	\$ 1,100,301.79	\$ 19,219,105.80	

\$ 10,259,217.30	M&O I&S - Debt	\$ 11,582,361.56	M&O I&S - Debt
\$ 2,299,013.23	Payments	\$ 2,299,013.23	Payments
\$ 12,558,230.53	Total	\$ 13,881,374.79	Total
\$ 18,118,804.01	surplus	\$ 19,219,105.80	surplus